

Havering Council – Decisions taken by the Cabinet on Wednesday, 22 January 2025

Agenda Item No	Topic	Decision
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Note: this decision list is for guidance only. The text of the minutes, which may be different, is definitive.

Part A – Items considered in public

A4	Minutes	The minutes of the meetings held on 11th December 2024 , were agreed as a correct record and the Chair signed them.
A5	Permission to delegate purchase of food waste caddies/food waste vehicles	<p>Cabinet:</p> <p>2.1. Agreed the draft proposals (Appendix 9 and paragraph 4 below) to implement weekly household food waste collections to all domestic properties in Havering, commencing rollout from October 2025.</p> <p>2.2. Authorised delegation of capital spending and the commencement of a procurement process (at an estimated value of £3.2m) to the Director for Environment, to enable the purchase of vehicles, containers, and equipment. This will adhere to the relevant procurement rules as appropriate.</p> <p>2.3. Authorised the Director of Environment to take all necessary steps to complete the contact variation with FCC for the delivery of the food waste collection service.</p> <p>2.4. Delegated any further funding whether revenue or capital from DEFRA monies to the Director of Environment, in consultation with the Cabinet Member for Environment, Head of Finance and Director of Resources (s151).</p>

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A6	Tenancy Policy	<p>Cabinet:</p> <p>Approved the Housing Services – Tenancy policy.</p>
A7	Access to Homes Policy (2025)	<p>Cabinet:</p> <p>Approved the Access to Homes Policy (2025)</p>
A8	Office to Residential Conversion to accommodate homeless families - Eastgate House	<p>Cabinet:</p> <p>4.1 Approved the proposal to enter into an agreement for lease with National Housing Group for the sole use and occupation of Eastgate House, a 34 unit building in Basildon, under which the Council will be obliged to take a 10-year lease of Eastgate House upon completion by National Housing Group of agreed refurbishment works.</p> <p>4.2 Upon completion of the lease referred to above, approved that the Council may either:</p> <p style="padding-left: 40px;">4.2.1 grant a sub-underlease of Eastgate House to a wholly owned subsidiary of the Council (envisaged to be called Queens Letting and Management (“QLM”)) on a back to back basis; or</p> <p style="padding-left: 40px;">4.2.2 to manage Eastgate House directly.</p> <p>4.3 Approved deficit grant funding of up to £3.9m in total to QLM to cover the lease</p>

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		<p>period.</p> <p>4.4 Delegated to the Director of Living Well, in consultation with the Strategic Director of Resources, to take all steps, and to enter into all documentation, necessary to deliver the scheme as approved by recommendation (a) above including the discretion to decide which of options (b)(i) and (ii) shall be progressed.</p> <ol style="list-style-type: none"> 1. Noted we have already received cabinet approval to incorporate QLM Community Interest Company (CIC) on the 12 June 2024 – Establishment of a joint venture company to manage properties leased in partnership with Chalkhill. 2. Noted Eastgate House is a permitted development scheme where from a planning perspective has already secured prior approval for office to residential conversion. 3. Noted the projected costs of leasing the property for the term outlined as well as the projected cost avoidance.
A9	Outline Proposals to address Early Years, Primary, Secondary and SEND rising rolls – Update to Phase 5 expansion Programme	<p>Cabinet:</p> <ol style="list-style-type: none"> 1 Agreed <ol style="list-style-type: none"> 1.1 An increase in Early Years and Childcare Places including <ol style="list-style-type: none"> 1.1.1 Approval of the spend of the £566,841 childcare capital expansion funding grant as set out at para 2.4 of the Report.

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		<p>1.2 An increase in Primary Places including implementation of:</p> <p>1.2.1 The establishment of one-off bulge classes as an interim measure to increase primary places between 2024/25 and 2027/28.</p> <p>1.2.2 The permanent 1FE expansion of a primary school in the Romford planning area.</p> <p>1.3 An increase in Secondary Places including implementation of:</p> <p>1.3.1 One-off bulge classes as an interim measure to increase secondary places to meet demand</p> <p>1.3.2 1 FE permanent expansion at one secondary school in the Central planning area in 2026/27</p> <p>1.4 To increasing SEND Places</p> <p>1.4.1 <u>Primary SEND places</u></p> <ul style="list-style-type: none"> • Approved SEND Units to be implemented for primary children at the following schools: <table border="1"> <thead> <tr> <th align="left">School name</th> <th align="center">Number of places</th> <th align="left">SEND need type</th> </tr> </thead> <tbody> <tr> <td>Harrow Lodge Primary School</td> <td align="center">12</td> <td>Communication and Interaction (C&I)</td> </tr> <tr> <td>Harold Wood Primary School</td> <td align="center">12</td> <td>Communication and Interaction (C&I)</td> </tr> </tbody> </table>	School name	Number of places	SEND need type	Harrow Lodge Primary School	12	Communication and Interaction (C&I)	Harold Wood Primary School	12	Communication and Interaction (C&I)
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		<ul style="list-style-type: none"> • To expand the existing SEND provision at RJ Mitchell Primary School from 21 to 40 places. <p>1.4.2 <u>Secondary SEND places</u></p> <p>Supported the implementation of temporary accommodation to provide SEND unit places at Royal Liberty School from January 2025 - 12 places for pupils (11-16 years) with Communication and Interaction needs.</p> <p>Approved that the SEND Unit to be implemented for secondary pupils at the following school:</p> <table border="1" data-bbox="842 932 2072 1046"> <thead> <tr> <th data-bbox="842 932 1256 1007">School name</th> <th data-bbox="1256 932 1424 1007">Number of places</th> <th data-bbox="1424 932 1951 1007">SEND need type</th> <th data-bbox="1951 932 2072 1007">Due to o</th> </tr> </thead> <tbody> <tr> <td data-bbox="842 1007 1256 1046">The Brittons Academy</td> <td data-bbox="1256 1007 1424 1046">20</td> <td data-bbox="1424 1007 1951 1046">Communication and Interaction (C&I)</td> <td data-bbox="1951 1007 2072 1046">2026/27</td> </tr> </tbody> </table> <p>1.4.3 <u>Special Schools</u></p> <p>Agreed the funding to be transferred to Lime Trust in order to increase the capacity at Lime Academy Forest Approach so that the school can increase their pupil numbers from 120 to 150.</p> <p><u>END Capital Grant Programme</u></p> <p>Agreed to establish a SEND capital grants programme allowing schools and settings to apply for part of the fund that could be used</p>	School name	Number of places	SEND need type	Due to o	The Brittons Academy	20	Communication and Interaction (C&I)	2026/27
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		<p style="text-align: right;">to make adaptations to their building in order to promote better outcomes for children and young people with SEND.</p> <p>1.4.4 <u>School Houses</u></p> <p>Agreed that the net-capital receipts from the sale of the school houses at Scotts Primary School and Newtons Primary School be included in the capital programme to deliver the respective school improvement projects.</p> <p>1.5 Increasing Alternative Provision (AP) Places</p> <p>1.5.1 Agreed to implement a primary AP provision, to operate from the site of and to be run by Olive AP Academy Havering.</p> <p>2 Delegated the power for Phase 5 of the Expansion Programme to the Cabinet Member for Children & Young People</p> <ul style="list-style-type: none"> • To take further decisions regarding the implementation of these projects and the approval of which schools/early years/childcare settings should be expanded including any amendments to the proposals above, such as a decision not to proceed or to expand a different school/early years/childcare setting, in the light of developing circumstances or the results of consultation (subject to the appropriate statutory processes). • To approve the Executive decision to award the contract to construct and

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		<p style="text-align: center;">design the new special free school on Balgores Fields.</p> <p>3 Delegated to the Assistant Director of Regeneration & Place Shaping authority to:</p> <ul style="list-style-type: none"> • Submit planning applications after consultation with planning officers, commission all associated surveys/investigations (including transport assessment, soils survey, environmental check etc.) and commence tender processes as required to support the development of options appraisals to deliver Phase 5 expansions required- noting that tender awards will remain the subject of separate Executive Decision(s). <p>4 Delegated to the Assistant Director of Education authority to:</p> <ul style="list-style-type: none"> • Select proposers for new schools and make recommendations to the Secretary of State for Education in respect of free school processes. • Apply for grant funding opportunities from the DfE • Accept grant funding from the DfE on behalf of the Local Authority • Apply for free schools via future free school waves • Determine that capital receipts from the future sale of school houses be returned to the respective school with funds used to enhance education provision at that school. • To sign off any statutory proposals needed to implement the projects.
A10	Contract Award for the Supply of Temporary Workers	<p>Cabinet:</p> <p>1. Approved a contract award for the supply of temporary workers to Adecco</p>

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		(Company number 00593232) via the Eastern Shires Purchasing Organisation Mstar4 London Collaboration call-off for a duration of two years with the option to extend for two further periods of two years for a total duration of six years.
A11	Approval to commence procurement for Frozen Food and Grocery	<p>Cabinet:</p> <p>Approved the commencement of a procurement process to set up a Procurement Across London (PAL) framework for Frozen Food and Grocery for a duration of three years plus 12-month extension (3+1).</p> <p>The process will be via a Public Contracts Regulations 2015 compliant tender procedure as set out in this report. The indicative value of the new call-off contract across PAL members is c. £6.71m in year 1. The total framework value over the 4-year term of the contract (3 years + 1-year extension) is £28.91m across all PAL members. This includes an estimated 5% annual inflationary increase.</p> <p>Havering’s estimated annual contract value in Year 1 is £2.23m (£9.63m total contract value over the lifetime of the framework duration of four years).</p>
A12	Council Tax base 2025/26	<p>Cabinet:</p> <p>Agreed a taxbase of 90,151 band D equivalents for 2025/26</p> <p>Noted the change in estimated collection rate set out in section 3.3 which is a prudent assumption and reflective of current collection levels.</p>
A13	Approval to extend windows and doors contract	<p>Cabinet:</p> <p>Agreed to extend the contract with Equans Regeneration Limited to deliver windows</p>

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		and doors including fire doors to HRA properties for a period of one year at a maximum value of £7 million.
A14	Provision of temporary homes for the Waterloo Estate	<p>Cabinet:</p> <p>Approved the installation of 18 modular homes and related accommodation works on part of the Waterloo and Queen Street site by the Havering/Wates Joint Venture Partnership.</p> <p>Approved expenditure of £6,500,000 from the allocated budget.</p> <p>Delegated authority to the Strategic Director of Place to progress and complete all relevant applications, consents, legal agreements and ancillary documentation necessary to deliver the project</p>
A15	Comments of Overview and Scrutiny Board	<p>1) Comments of Overview and Scrutiny Board on Requisition of Cabinet Decision - Office to residential conversion to accommodate homeless families – Chesham House</p> <p>Cabinet:</p> <p>Upheld the original decision and responded to the comments of the Overview & Scrutiny Board</p> <p>2) Comments of Overview and Scrutiny Board on Citizens Advice Service and Budget Consultation</p> <p style="padding-left: 40px;">1. That it be investigated whether S 106 or Community Infrastructure Levy funding from the Angel Way or Como Street developments can be used to support the Citizens Advice Service – either as a replacement for existing grant funding or as a</p>

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		<p>means to provide accommodation for the service on either of these sites.</p> <p>Cabinet response: This recommendation will be considered at the February Cabinet Budget meeting.</p> <p>2. That next year’s budget consultation be presented to the Overview and Scrutiny Board, in draft form, in order that this can be scrutinised and suggestions made, prior to its going live.</p> <p>Cabinet agreed to this recommendation</p>